

Question Specific Guidance (this is not the return form)			General Guidance	
Question URN	Question	Guidance	Topic	Guidance
TI001	The number of applications made by or on behalf of the intercepting authority for a targeted interception warrant?	Only count applications presented to an authorising person. Do not count drafts or incompleting applications.	Applications	For any question that asks for application data, only count applications that were formally presented. Do not include drafts. Do include any applications rejected by the authorising body, even those subsequently drafted.
TI002	The number of applications for a targeted interception warrant that were refused by a Secretary of State?		New warrants/authorisations	Any statistics referring to a 'new' authorisation or warrant should not include renewals in the figure.
TI003	The number of decisions to issue a targeted interception warrant that a Judicial Commissioner refused to approve?		Renewals	With renewed authorisations, you should count each instance of a renewal, i.e. if a warrant was renewed then you would add '2' to your return value.
TI004	The number of occasions that a referral was made by a Secretary of State to the Investigatory Powers Commissioner, following the decision of a Judicial Commissioner to refuse to approve the decision to issue a targeted interception warrant?		Totals	When asked for a 'total' figure, you should include new authorisations, renewals and any urgent authorisations (including those subsequently rejected or quashed). This does not apply to Communications Data (see specific guidance in the Communications Data tab of the Excel template).
TI005	The number of occasions where a targeted interception warrant was refused by the Investigatory Powers Commissioner, following a referral from a Secretary of State; after it had initially been refused by a Judicial Commissioner?		Activity at year-end	As a rule, only count events that have actually occurred in the reporting year. For example, if a warrant was formally applied for on 31 December but only authorised on 2 January the following year, you should not count it as an authorisation. This may not always be obvious from case management systems, so pay close attention to the reporting year. Please note the number of applications that were 'year-end' in the comments column so IPCO can identify applications that were not authorised/rejected. If your IT does not allow you to follow this rule, then please use the comments column to explain.
TI006	The number of new targeted interception warrants issued by a Secretary of State and approved by a Judicial Commissioner?	This return should not include any renewals	Saving the return form	You should save your returns template using the following naming convention: '*public authority name - IPCO stats.xlsx' - 2023. For example: 'MPS - IPCO stats.xlsx' - 2023 or 'Falkirk Council - IPCO stats - 2023.xlsx'. Be careful not to overwrite the existing worksheet. Please do not password protect your return as this will be blocked by our email firewall.
TI007	The number of targeted interception warrants issued by a Secretary of State in an urgent case?		Sending the completed return	All completed returns should be sent to: info@ipco.org.uk
TI008	The number of targeted interception warrants issued by a Secretary of State in an urgent case where a Judicial Commissioner subsequently refused to approve the decision to issue the warrant?		Deadline for returns	The deadline for completed returns is 31 January 2024
TI009	The number of targeted interception warrants issued where the purpose, or one of the purposes, of the warrant is to intercept, or select for examination, items subject to legal privilege?		Public Authority Unique Reference Number (URN)	You should insert the URN for your public authority in column A of your return form. You can find the list of Public Authority URNs (Public Authority URNs). Please ensure you put the number in each relevant cell in column A. This will help us process your return quickly. If you are unable to find your public authority in the list of Public Authority URNs Contact us for more information.

MA003	The number of decisions to issue a mutual assistance warrant that a Judicial Commissioner refused to approve?	
MA004	The number of occasions that a referral was made by a Secretary of State to the Investigatory Powers Commissioner, following the decision of a Judicial Commissioner to refuse to approve the decision to issue a mutual assistance warrant?	
MA005	The number of occasions where a mutual assistance warrant was refused by the Investigatory Powers Commissioner, following a referral from a Secretary of State; after it had initially been refused by a Judicial Commissioner?	
MA006	The number of mutual assistance warrants issued by a Secretary of State and approved by a Judicial Commissioner?	
MA007	The number of mutual assistance warrants issued by a Secretary of State in an urgent case?	
MA008	The number of mutual assistance warrants issued by a Secretary of State in an urgent case where a Judicial Commissioner subsequently refused to approve the decision to issue the warrant?	
MA009	The number of mutual assistance warrants issued where the purpose, or one of the purposes, of the warrant is to intercept, or select for examination, items subject to legal privilege?	
MA010	The number of mutual assistance warrants issued where the intercepting authority considers that the relevant communications are likely to include items subject to legal privilege?	
MA011	The number of mutual assistance warrants issued where the purpose, or one of the purposes, of the warrant is to intercept communications that the intercepting authority believes contain confidential journalistic material, or select for examination content which the intercepting authority believes contain confidential journalistic material?	
MA012	The number of mutual assistance warrants issued where the purpose, or one of the purposes, of the warrant is to identify or confirm a source of journalistic information?	
MA013	The number of mutual assistance warrants where the purpose, or one of the purposes, is to authorise or require the interception of communications sent by or intended for a member of a relevant legislature, or the selection for examination of the content of such communications?	

MA014	The number of mutual assistance warrants that were renewed?	
MA015	The number of mutual assistance warrants that a Secretary of State or Judicial Commissioner refused to approve the renewal of?	
MA016	The number of mutual assistance warrants issued or renewed by a Secretary of State and approved by a Judicial Commissioner that are 'thematic' warrants.	'Thematic' warrants are described in paragraphs 5.11-5.28 of the Interception of Communications Code of Practice (2018). Count each new authorisation and each instance of a renewal.
TEI001	The number of applications made by or on behalf of the equipment interference authority for a targeted equipment interference warrant?	
TEI002	The number of applications for a targeted equipment interference warrant that were refused by an issuing authority?	
TEI003	The number of decisions to issue a targeted equipment interference warrant that were refused by a Judicial Commissioner?	
TEI004	The number of occasions that a referral was made by an issuing authority to the Investigatory Powers Commissioner, following the decision of a Judicial Commissioner to refuse to approve the decision to issue a targeted equipment interference warrant?	
TEI005	The number of decisions to issue a targeted equipment interference warrant that were refused by the Investigatory Powers Commissioner, following a referral from the issuing authority?	